

KIMBERLEY REYES & CO

SUPPORTING CHANGE MAKERS SINCE 2008

Kimberley Reyes & Co offers full-service Project Management and Virtual Assistant support for women in business, leaders, and change-makers. We take on the 'busy work' so our clients can focus on their genius.

ONLINE BUSINESS MANAGEMENT & ADMIN SUPPORT

Project Management	\$35/hr
Inbox Management	\$15/hr
E-mail/Chat Support	\$15/hr
Community Management	\$15/hr
Research	\$15/hr
Document Preparation	\$15/hr
Social Media Scheduling	\$15/hr

CONTENT CREATION

Social Media Content	\$20/hr
Blog Posts & E-newsletters	\$20/hr

DESIGN SUPPORT

Social Media Design	\$20/hr
Course Content (Worksheets, PDFs)	\$20/hr
Online Brochures	\$20/hr
Video Editing	\$20/hr

WEBSITE SUPPORT

Website Design & Set up	\$25/hr
Website Maintenance	\$25/hr

TASK NOT HERE?

E-mail us at:
kim@momonduty.com